



## International Expert Working Meeting: Safe havens for archives at risk

### Vision and goal

The goal of this meeting is to convene sending and receiving institutions as well as experts and practitioners on the subject matter to jointly discuss the needs, challenges, good practice and the way forward of safe havens for archives at risk. We aim at specifically discussing the content and the process that could lead to the establishment of a model agreement between sending and receiving institutions as well as to the development of principles both parties should adhere to. We anticipate that this expert working meeting forms the start of an ongoing conversation on the subject matter with the interested stakeholders.

### Program

6-7 October 2016, Bern, Switzerland

Day I: Thursday, 6 October 2016		
Time	What & Whom	Format
08:30 – 09:00	Welcome coffee and registration	
09:00 – 09:25	<b>WELCOME &amp; OPENING SESSION</b> — Elisabeth Baumgartner, Co-Head Dealing with the Past Program, swisspeace — Sarah Bernasconi, Head, Task Force Dealing with the Past and Prevention of Atrocities, Swiss Federal Department of Foreign Affairs	<i>Plenary</i>
09:25 – 09:40	<b>Remarks from the UNESCO:</b> Safe havens for archives at risk Frank La Rue, Assistant Director-General for Communication and Information ( <i>video message</i> ) Iskra Panevska, Senior Programme Specialist, Memory of the World programme, UNESCO <u>Facilitation:</u> Lisa Ott, Co-Head Dealing with the Past Program, swisspeace	<i>Plenary</i>
09:40 – 10:30	<b>Keynote address:</b> A safe haven for archives from a Syrian organization – needs, challenges and lessons learnt Wael Sawah, Board Member and former Director, The Day After Q&A <u>Facilitation:</u> Lisa Ott, Co-Head Dealing with the Past Program, swisspeace	<i>Plenary</i>
10:30 – 11:00	Coffee Break	
11:00 – 12:30	<b>SESSION I: Safe havens for archives at risk - what are the issues to be addressed?</b> What do we know, what have we learnt, what do we need, what are the challenges? — Rodolfo Kepfer, Document Analyst, Historical Archive of the National Police of Guatemala — Rachel Clogg, Caucasus Programme Director, Conciliation Resources — Jussi Nuorteva, Director, The National Archives of Finland — Jean-Michel Diez, Head of the Preservation and Inventories Unit, International Committee of the Red Cross <u>Facilitation:</u> Elisabeth Baumgartner, swisspeace	<i>Panel discussion in plenary</i>

12:30 – 13:30	Lunch	
13:30 – 15:00	<p><b>SESSION II: How to address the issues - Standards for digital repositories, model agreements and other solutions</b></p> <p>Input:</p> <ul style="list-style-type: none"> <li>— Trudy Huskamp Peterson, Certified Archivist and former Chair, ICA Human Rights Working Group</li> </ul> <p>Respondents:</p> <ul style="list-style-type: none"> <li>— Iskra Panevska, Senior Programme Specialist, Memory of the World Programme, UNESCO</li> <li>— Andreas Kellerhals, Director, Swiss Federal Archives</li> <li>— Monika Borgmann, UMAM Documentation and Research, Lebanon</li> <li>— Tobias Wildi, Director, docuteam</li> </ul> <p><u>Facilitation:</u> David Sutton, Director of Research Programs, University of Reading</p>	<i>Panel discussion in plenary</i>
15:00 – 15:30	Coffee Break	
15:30 – 17:00	<p><b>SESSION III: How to address the issues &amp; how to design the process to address the issues</b></p> <p><b>Group session A: Defining important elements for a model agreement and guiding principles for digital repositories</b></p> <p>Inputs by:</p> <ul style="list-style-type: none"> <li>— Lessons learnt from the Swiss government: Serge Rumin, Deputy Head, Taskforce Dealing with the Past and Prevention of Atrocities, Swiss Federal Department of Foreign Affairs</li> <li>— Lessons learnt from a US university: Theresa Polk, Archivist, University of Texas</li> <li>— Lessons learnt from international foundations: <ul style="list-style-type: none"> <li>- Csaba Szilágyi, Head of Human Rights Program, Open Society Archives</li> <li>- Afelonne Doek, Director of Collections and Digital Infrastructure, International Institute of Social History</li> </ul> </li> </ul> <p>Respondents:</p> <ul style="list-style-type: none"> <li>— Luisa Franco, National Center of Historical Memory, Colombia</li> <li>— Amr Shannan, Program Manager, The Day After</li> <li>— Frances Lovemore, Director, Counselling Service Unit</li> </ul> <p>Q&amp;A, Group discussion</p> <p><u>Facilitation:</u> Elisabeth Baumgartner, swisspeace</p> <p><b>Group session B: How to design the process to address these issues</b></p> <p>Input by:</p> <p>Rémy Friedmann, Senior Advisor, Desk Human Security and Business, Swiss Federal Department of Foreign Affairs: Example of the development of the International Code of Conduct for Private Security Service Providers (ICoC)</p> <p>Respondents:</p> <ul style="list-style-type: none"> <li>— Trudy Huskamp Peterson, Certified Archivist and former Chair, ICA Human Rights Working Group</li> </ul> <p>Q&amp;A, Group discussion</p> <p><u>Facilitation:</u> David Sutton, Director of Research Programs, University of Reading</p>	<p><i>Discussion in working groups</i></p> <p><i>Group A: Plenary Room</i></p> <p><i>Group B: Room South IV</i></p>
17:00 – 17:15	Flexible short break in the working groups	
17:15 – 17:45	<p><b>SESSION IV: Sharing the learnings and proposed next steps</b></p> <p>Spokesperson of Group Session A; Spokesperson of Group Session B; Preview of Day 2</p> <p><u>Facilitation:</u> Lisa Ott, Co-Head Dealing with the Past Program, swisspeace</p>	<i>Plenary</i>

18:30	Dinner at <a href="#">Restaurants Schöngrün</a> , Zentrum Paul Klee (Address: <a href="#">Monument im Fruchtländ 1, Bern</a> )	
<b>Day II: Friday, 7 October 2016</b>		
07:30 – 08:45	<b>Breakfast at Zentrum Paul Klee</b> Discussion of draft outcome document with the small group defined in the evening of Day 1	<i>Room South IV</i>
08:30 – 09:00	Welcome coffee	
09:00 – 09:15	<b>SESSION V: OVERVIEW OF DAY 2</b> Presenting the goals of Day 2	<i>Plenary</i>
09:15 – 11:00	<b>SESSION VI: The way forward (1/2)</b> Presenting the key outputs (draft outcome document) from Day 1 Respondents: — Odile Welfel�, Policy Officer for International Cooperation and Development, Interministerial Service of Archives of France — Tim Gollins, Head of Digital Archiving and Director of the Digital Preservation Programme, National Records of Scotland — Eric Wakin, Director of the Hoover Library & Archives and Deputy Director, Hoover Institution — Justine Di Mayo, Director, Act for the Disappeared Discussion <u>Facilitation:</u> Lisa Ott, swisspace and David Sutton, University of Reading	<i>Plenary Inputs and discussion</i>
11:00 – 11:30	Coffee Break	
11:30 – 12:30	<b>SESSION VII: The way forward (2/2)</b> <u>Facilitation:</u> Lisa Ott, swisspace and David Sutton, University of Reading	<i>Plenary Discussion</i>
12:30 – 12:45	<b>CLOSING WORDS</b> — Elisabeth Baumgartner, Co-head, Dealing with the Past Program, swisspace — Andreas Kellerhals, Director, Swiss Federal Archives	<i>Plenary</i>
12:45– 13:45	Lunch and departure	